

DECEMBER 3, 2018 – REGULAR MEETING - #49
VOLUME 21

MEETING

The Ross County Board of Commissioners met on this day, November 26, 2018, in regular session.

Mr. R. Douglas Corcoran, President, called the meeting to order at 9:11 a.m., with Commissioners Stephen A. Neal and Dwight A. Garrett also in attendance.

MINUTES APPROVED

Mr. Neal moved, Mr. Garrett seconded, that the minutes of the previous meeting of the Ross County Board of Commissioners, of November 26, 2018, be approved as submitted.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes. Motion carried. Commissioners Corcoran was absent.

BILLS APPROVED FOR PAYMENT

Mr. Neal moved, Mr. Garrett seconded, that the following bills of the county be approved for payment:

Invoice Date	Purchase Order	Pay To Name	Total Value
10/1/2018	2018002548	Abraxas Ohio	3626.00
11/16/2018	2018002310	Ace Truck Body, Inc.	2023.41
11/13/2018	2018002571	Acme Elevator LLC	1850.00
11/8/2018	2018002263	AKM Roofing Company, LLC	5800.00
10/1/2018	2018002651	American Court & Drug Testing Services	6338.00
10/12/2018	2018000205	American Court & Drug Testing Services	30.00
10/13/2018	2018000626	American Electric Power	114.88
10/12/2018	2018002330	American Electric Power	11853.81
10/13/2018	2018002331	American Electric Power	169.67
11/15/2018	2018000141	American Electric Power	263.02
11/14/2018	2018000657	American Electric Power	543.49
11/20/2018	2018000539	American Electric Power	75.23
11/16/2018	2018002493	American Whistle Corporation	474.61
10/12/2018	2018001829	AT&T Mobility	48.72
11/1/2018	2018002589	AT&T Mobility	486.98
11/16/2018	2018000424	B & C Communications	850.00
11/14/2018	2018002310	B & C Communications	37.96
11/27/2018	2018000136	Bevins, Walter A.	168.00
11/27/2018	2018000136	Bevins, Walter A.	108.00
11/28/2018	2018000137	Bevins, Walter A.	64.00
11/27/2018	2018000136	Bevins, Walter A.	63.00
11/16/2018	2018002558	BT Auto Crushing	400.00
11/21/2018	2018000136	Bunstine Law Office	114.60
10/25/2018	2018000001	CEBCO	683416.52
10/31/2018	2018000693	Child Protection Center of Ross County	1693.55
11/1/2018	2018002556	Chillicothe Fire & Security	158.90
11/20/2018	2018002310	Chillicothe Steel Co.	75.00
11/7/2018	2018001203	Cintas Corporation = 530	627.85
9/30/2018	2018001612	City of Chillicothe Building Dept.	981.52
11/9/2018	2018000138	Clark, John K. Jr.	1000.00
11/26/2018	2018001961	Cognitians	1109.42
11/15/2018	2018000713	Columbia Gas of Ohio, Inc.	2361.56
11/21/2018	2018000144	Columbia Gas of Ohio, Inc.	1166.79

Invoice Date	Purchase Order	Pay To Name	Total Value
11/21/2018	2018000144	Columbia Gas of Ohio, Inc.	462.62
11/28/2018	2018002609	Conduent Inc	2732.00
11/9/2018	2018002572	Coppel Coal & Supply Co.	268.16
11/8/2018	2018002557	Coppel Coal & Supply Co.	609.37
7/1/2018	2018001975	Council for Ross County Families	7500.00
11/19/2018	2018002493	Downtown Auto Body Repair, Inc.	25.00
11/7/2018	2018000186	DTB Distributors, Inc.	613.40
11/24/2018	2018000518	DTB Distributors, Inc.	538.33
11/26/2018	2018002601	Dynamix Energy Services Company, LLC	475.00
11/24/2018	2018000012	Edge Document Solutions, LLC	226.52
11/14/2018	2018002576	First Capital Motorsports	284.47
11/20/2018	2018000577	Gordon Flesch Co, Inc.	1965.33
11/23/2018	2018002310	Grant Palmer	44.75
11/28/2018	2018002592	Herlihy Jr, John	500.00
11/20/2018	2018002577	Herlihy Jr, John	500.00
11/28/2018	2018000575	Horizon Chillicothe Telephone	3457.35
11/20/2018	2018001171	Horizon Chillicothe Telephone	390.00
11/20/2018	2018000142	Horizon Chillicothe Telephone	250.00
12/1/2018	2018002541	Insite Towers, LLC	1200.00
11/13/2018	2018002566	Intrinsic Interventions, Inc	3500.00
11/28/2018	2018001088	Judi Mannion	220.90
11/28/2018	2018001089	Judi Mannion	40.74
11/27/2018	2018000227	Kathy Durm	610.38
11/9/2018	2018002493	Leo Meyers, Inc.	2483.30
11/9/2018	2018000608	Leo Meyers, Inc.	111.50
10/18/2018	2018000387	Lexis-Nexis	747.91
11/5/2018	2018000086	Manson, Wanda	425.00
11/1/2018	2018002652	McAllister, Michelle	1666.67
11/9/2018	2018000576	Modern Leasing	386.71
11/3/2018	2018000844	Modern Leasing	341.06
10/1/2018	2018000233	Modern Leasing	131.77
11/3/2018	2018000845	Modern Leasing	351.63
11/7/2018	2018000153	Modern Leasing	588.62
11/28/2018	2018002591	Mollett, Beth	500.00
11/21/2018	2018000139	Newman, Steven C.	125.00
11/15/2018	2018002310	Nourse Family of Dealerships	40.18
11/29/2018	2018002635	Nourse Family of Dealerships	21968.50
9/24/2018	2018000137	Oesterle Law Office	920.00
11/21/2018	2018000015	Office City Express	3.58
11/19/2018	2018000203	Office City Express	232.77
11/19/2018	2018001048	Office City Express	96.93
11/19/2018	2018001678	Office City Express	220.99
11/8/2018	2018002565	Office City Express	366.42
11/16/2018	2018000608	Office City Express	48.04
11/19/2018	2018000668	Office City Express	258.91
11/19/2018	2018002392	Office City Express	58.56
11/16/2018	2018002494	Office City Express	48.04
11/16/2018	2018002114	Office City Express	176.17
11/16/2018	2018002310	Office City Express	174.05

Invoice Date	Purchase Order	Pay To Name	Total Value
11/27/2018	2018000048	Office of the Ohio Public Defender	1308.88
11/27/2018	2018000048	Office of the Ohio Public Defender	648.36
11/27/2018	2018000048	Office of the Ohio Public Defender	604.16
11/27/2018	2018000048	Office of the Ohio Public Defender	1123.26
11/26/2018	2018000048	Office of the Ohio Public Defender	716.30
11/2/2018	2018002588	Palmetto Construction Services LLC	334000.51
11/8/2018	2018000466	Patterson, Dan	10004.00
11/20/2018	2018002369	Paul Minney	17.10
11/3/2018	2018002369	Paul Minney	52.42
11/3/2018	2018002339	Paul Minney	60.52
11/14/2018	2018002493	Penwell, Julia	810.03
11/29/2018	2018002634	Printex Printing	1903.04
11/16/2018	2018002114	Printex Printing	1183.33
11/16/2018	2018002494	Printex Printing	165.34
11/16/2018	2018000608	Printex Printing	1212.33
11/20/2018	2018002076	Pro Tire Services	2737.20
11/16/2018	2018002115	Quill Corporation	252.92
11/27/2018	2018000137	Rankin, Lori J.	306.00
11/17/2018	2018000151	Ratcliff, Ralph	136.30
9/28/2018	2018002567	Ross Co Transportation LLC	2817.42
11/26/2018	2018000220	Ross County Commissioners	1002.35
11/26/2018	2018002388	Ross County Commissioners	2268.00
11/26/2018	2018002549	Ross County Commissioners	8698.17
11/9/2018	2018000466	Ross County Health District	300.12
11/12/2018	2018000606	Sam's Club Direct	99.98
11/9/2018	2018000074	Sam's Club Direct	54.96
11/16/2018	2018002208	Seitz Trucking, Inc.	360.00
10/12/2018	2018000885	South Central Power Company	26.00
10/12/2018	2018000146	South Central Power Company	871.00
11/20/2018	2018002310	Staffan's Lock & Key	125.00
11/20/2018	2018002575	Staffan's Lock & Key	1284.60
11/15/2018	2018002540	Startec Security LLC	420.00
11/19/2018	2018002310	State Electric Supply, Inc.	14.65
11/20/2018	2018000943	State Electric Supply, Inc.	93.00
11/14/2018	2018000227	Steven A. Neal Jr.	279.83
11/26/2018	2018002562	Supreme Court of Ohio	2679.95
10/31/2018	2018000656	The Metro Group	560.00
11/14/2018	2018002310	Tim's Tires & Accessories	828.00
10/31/2018	2018002117	Treasurer, State of Ohio	781.60
11/21/2018	2018001300	Treasurer, State of Ohio	90.00
11/20/2018	2018000425	Triad Governmental System	18526.00
11/20/2018	2018000436	Triad Governmental System	4048.00
11/28/2018	2018002499	U.S. Postmaster	500.00
11/7/2018	2018000170	UPS	17.63
11/15/2018	2018002493	US Safety Gear, Inc.	122.50
11/26/2018	2018002501	Ware Funeral Home	1000.00
11/4/2018	2018000225	West Group	182.84
10/3/2018	2018000191	Wex Bank	381.15

Invoice Date	Purchase Order	Pay To Name	Total Value
11/28/2018	2018000237	World Data Corp	300.00
11/21/2018	2018000541	Worly Plumbing Supply, Inc.	67.92
12/3/2018		VARIOUS VENDORS	33,000.00
			<u>\$1,226,023.79</u>

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve "Then & Now" Certificates, dated November 26, 2018 through November 30, 2018, in the amount of \$224,744.48 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

INTERFUND TRANSFER AUTHORIZED – GENERAL TO SERVICE CENTER IMPROVEMENT FUND

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Auditor be authorized to transfer from the General Fund, to the Service Center Improbements Fund, in the amount of \$13,845.89, according to a request of this date from the county auditor.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

AUDITOR AUTHORIZED TO TRANSFER FUNDS

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Auditor be authorized to transfer from the Childrens Services Fund, to South Central Ohio Job & Family Services Fund, in the amoun of \$3,999.65, according to a request of this date from the county auditor.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

21st ADDENDUM RECEIVED TO 2018 AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES – SERVICE CENTER IMPROVEMENTS FUND

The commissioners noted receipt of the following twenty first addendum to the 2018 Amended Official Certificate of Estimated Resources, from the ros sCounty Budget Commission, for the Service Center Improvements Fund:

List all funds separately				
FUND	Unencumbered Balance January 2, 2018	Taxes	Other Sources	Total
General Fund	8,441,990.78	4,301,004.00	21,686,073.12	34,429,067.90
Special Revenue Funds:	XXXX	XXXX	XXXX	XXXX
Dog & Kennel	83,050.47	0.00	312,000.00	395,050.47
Drug Law Enforcement	32,609.12	0.00	0.00	32,609.12
Law Enforcement	4,026.01	0.00	0.00	4,026.01
Litter Control & Recycling	106,636.13	0.00	132,500.00	239,136.13
Real Estate Assessment	1,003,041.56	0.00	770,650.00	1,773,691.56
Motor Vehicle & Gas	944,922.99	0.00	5,347,376.45	6,292,299.44
Correctional & Law Enforcement	731,561.88	0.00	8,745,862.95	9,477,424.83
Law Enforcement - Canine Donations	0.00	0.00	0.00	0.00
Treasurer Prepayment Interest	15,960.26	0.00	8,000.00	23,960.26
Emergency Management	(10,074.24)	0.00	124,313.03	1,14,238.79
Marriage Licenses	9,534.53	0.00	19,000.00	28,534.53
Enforcement and Education	9,897.46	0.00	0.00	9,897.46
Sheriff Concealed Weapon	150,045.07	0.00	101,000.00	251,045.07
Common Pleas Court - General Projects	150,377.43	0.00	0.00	150,377.43
Pretrial Diversion Program	0.00	0.00	0.00	0.00
911 Equipment	151,999.53	0.00	150,000.00	301,999.53
Mediator Fee	288,183.60	0.00	8,000.00	296,183.60
Probate Court - Conduct of Business	1,916.62	0.00	346.00	12,462.62
Law Library	38,658.56	0.00	110,000.00	148,658.56
Computerized Research	104,826.54	0.00	3,070.00	107,896.54
Del. R.E. Tax & Assessment Collection	149,154.02	0.00	123,000.00	272,154.02
Indigent Guardianship	17,554.10	0.00	48,843.00	66,397.10
Children Services	0.00	984,383.00	176,271.00	1,160,654.00
Indigent Drivers Alcohol	4,616.83	0.00	190.32	4,807.15
Board of Developmental Disabilities	5,837,488.19	8,287,866.00	5,260,713.00	19,386,067.19
Senior Citizens Tax Levy	0.00	979,211.00	0.00	979,211.00
Computer Systems Services	67,090.60	0.00	62,700.00	129,790.60
Certificate of Title	191,894.20	0.00	525,000.00	716,894.20
County Recorder's Equipment	51,701.07	0.00	15,000.00	66,701.07
Drainage Ditch	54,727.68	0.00	401.25	55,128.93
Local Law Enforcement Block Grant	18,503.40	0.00	0.00	18,503.40
US 23 Pipeline Task-force	217,377.06	0.00	88,750.00	306,127.06
Prosecutor's Diversion Program	31,584.00	0.00	0.00	31,584.00
Septic Improvement	734.62	0.00	300,000.00	300,734.62
Small Cities Formula	89,792.61	0.00	1,217,900.00	1,307,692.61
Housing Loan Repay	25,377.15	0.00	0.00	25,377.15
Prison Diversion Subsidy	20,080.43	0.00	180,000.00	200,080.43
ATP Grant - Juvenile	25,867.76	0.00	56,000.00	81,867.76
401 Care & Custody	159,714.26	0.00	398,119.98	557,834.24
Drug Ct Subsidy - Juvenile	12,154.95	0.00	20,000.00	32,154.95
Court Technology Grants	422.23	0.00	123,821.30	124,243.53
VOCA - Juvenile Court	0.00	0.00	67,423.00	67,423.00
Ohio CASA - Juvenile	63,027.85	0.00	46,782.00	109,809.85
Juv C/CTF - Juvenile	1,795.21	0.00	0.00	1,795.21
Juv C/IVCF	1,120,482.10	0.00	245,000.00	1,365,482.10
Smart Ohio	1,841.60	0.00	242.38	2,083.98
Drug Court Subsidy	37,451.00	0.00	71.29	37,522.29
Heroin Partnership	(18,558.16)	0.00	61,938.65	43,380.49
I-CAP Grant	89,226.98	0.00	247,307.00	336,533.98
ATP Grant - Common Pleas	48,563.69	0.00	44,859.22	93,422.91
JRIG Grant	105,937.00	0.00	176,562.00	282,499.00
SIM Implementation Grant	0.00	0.00	35,000.00	35,000.00
OCJS Drug Law Enforcement	133,888.65	0.00	240,506.94	374,395.59
Marine Patrol	5,584.92	0.00	27,714.28	33,299.20
Jail Release Program	9,880.00	0.00	0.00	9,880.00
Sheriff Jail Diversion	9,901.18	0.00	153,758.50	163,659.68
HB66 Drug Task Force	706.56	0.00	0.00	706.56
Residential Services	78,471.29	0.00	244,000.00	322,471.29
VOCA/SVAA	2,538.81	0.00	203,729.04	206,267.85
Total Special Revenue Funds	12,494,138.36	10,251,460.00	26,223,922.58	48,969,520.94

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

21st ADDENDUM

Office of Budget Commission
Ross County, Ohio
Chillicothe, Ohio

Date: December 3, 2018

To the Taxing Authority of Ross County:

The following is the amended official certificate of estimated resources for the year beginning January 1, 2018 as revised by the Budget Commission of Ross County, which shall govern the total of appropriations made at any time during such fiscal year:

FUND	Unencumbered Balance January 2, 2018	Taxes	Other Sources	Total
General Fund	8,441,990.78	4,301,004.00	21,686,073.12	34,429,067.90
Special Revenue Funds	12,494,138.36	10,251,460.00	26,223,922.58	48,969,520.94
Debt Service Funds	297,901.50	0.00	4,710,328.78	5,008,230.28
Capital Projects Funds	1,265,895.41	0.00	6,658,624.89	7,924,520.30
Special Assessment Fund	0.00	0.00	0.00	0.00
Enterprise Fund	217,115.27	0.00	57,000.00	274,115.27
Internal Service Fund	1,156,504.22	0.00	9,071,000.00	10,227,504.22
Trust Funds	17,336.87	0.00	11,271.00	28,607.87
TOTAL	23,890,882.41	14,552,464.00	68,418,220.37	106,861,566.78

AMENDMENTS:

Service Center Improvements Fund - Other Sources - \$13,845.89

RECEIVED

DEC 3 - 2018

Rose

Ross County Commissioners
Chillicothe, Ohio

Budget
Commission

FUND	Unencumbered Balance January 2, 2018	Taxes	Other Sources	Total
Debt Service Funds:	XXXX	XXXX	XXXX	XXXX
Notes Payable	41,001.34	0.00	0.00	41,001.34
Bond Retirement	256,900.16	0.00	4,710,328.78	4,967,228.94
Total Debt Service Funds	297,901.50	0.00	4,710,328.78	5,008,230.28
Capital Projects Funds:	XXXX	XXXX	XXXX	XXXX
Road & Bridge	0.00	0.00	0.00	0.00
Bd of DD Capital	40,759.43	0.00	50,000.00	90,759.43
Permanent Improvement	0.00	0.00	0.00	0.00
Airport Construction	(85,435.32)	0.00	414,779.00	329,343.68
Western Ave & Annex	24,017.90	0.00	0.00	24,017.90
Law Enforcement Complex	74,345.00	0.00	6,180,000.00	6,254,345.00
VA Facility Reserve	15,000.00	0.00	0.00	15,000.00
Service Center Improvements	1,197,208.40	0.00	13,845.89	1,211,054.29
Total Capital Projects Funds	1,265,895.41	0.00	6,658,624.89	7,924,520.30
Special Assessment Fund:	XXXX	XXXX	XXXX	XXXX
Various County Assessments	0.00	0.00	0.00	0.00
Total Special Assessment Fund	0.00	0.00	0.00	0.00
Enterprise Fund:	XXXX	XXXX	XXXX	XXXX
Countywide Sewer	217,115.27	0.00	57,000.00	274,115.27
Total Enterprise Fund	217,115.27	0.00	57,000.00	274,115.27
Internal Services Fund:	XXXX	XXXX	XXXX	XXXX
Group Insurance	1,156,504.22	0.00	9,071,000.00	10,227,504.22
Total Internal Service Fund	1,156,504.22	0.00	9,071,000.00	10,227,504.22
Trust Funds:	XXXX	XXXX	XXXX	XXXX
Bd of DD Bequest	279.98	0.00	0.00	279.98
Prevention of Juvenile Delinquency	6,043.00	0.00	0.00	6,043.00
Rehab. Center - Roweton Trust	11,013.89	0.00	11,271.00	22,284.89
Total Trust Funds	12,336.87	0.00	11,271.00	28,607.87
TOTAL ALL FUNDS	23,890,882.41	14,552,464.00	68,418,220.37	106,861,566.78

*****END*****

APPROPRIATION OF FUNDS – VARIOUS

Mr. Neal moved, Mr. Garrett seconded, that \$13,845.89 be appropriated in the Service Center Improvements Fund, from unappropriated funds, to account code #559-01-00-7204, Capital Improvements, according to a request of this date and the 21st addendum to the 2018 Amended Official Certificate of Estimated Resources.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$33,000.00 be appropriated in the Group Insurance Fund, from unappropriated funds, to account code #690-00-00-7555, Reimb Employees, according to a request of this date from wellness coordinator.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$2,000.00 be appropriated in the General Fund, from unappropriated funds, to account code #100-11-03-7117, Attorney Fees-Probate Court, according to a request of this date from the county auditor.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$450.00 be appropriated in the General Fund, from unappropriated funds, to account code #100-20-00-7017, Medicare-Clerk of Courts, according to a request of this date from the clerk of courts.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$4,500.00 be appropriated in the General Fund, from unappropriated funds, to account code #100-01-23-7552, Remit to City of Chillicothe, according to a request of November 27, 2018 from building department.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

TRANSFER OF FUND – VARIOUS

Mr. Garrett moved, Mr. Neal seconded, that \$13,845.89 be transferred within the General Fund, from account code #100-01-03-7212, Capital Improvements Sales Tax, to #100-01-00-7959, Transfer to Service Center Improvements, according to a request of this date from the commissioners.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$34,787.32 be transferred within the General Fund, from account code #100-01-00-7900, Unanticipated Emergencies, to the account codes listed below, as indicated, according to a request of this date from the commissioners:

AMOUNT	TO
\$30,000.00	100-01-04-7103, Contract Services
<u>4,787.32</u>	100-01-91-7550, Other Expense
\$34,787.32	TOTAL

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$7,000.00 be transferred within the General Fund, from account code #100-01-23-7550, Other Expense, to #100-01-23-7103, Contract Services, according to a request of this date from the building department.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$650.00 be transferred within the General Fund, from account code #100-02-00-7001, Salaries, to #100-02-00-7017, Medicare Auditor, according to a request of this date from the county auditor.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$26.29 be transferred within the General Fund, from account code #100-30-00-7150, Supplies, to #100-30-00-7100, Travel, according to a request of November 28, 2018, from the county recorder.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$9,500.00 be transferred within the Residential Fund, from account code #420-46-35-7103, Contract Services, to #420-46-35-7106, Rent, according to a request of November 27, 2018 from the Board of DD.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$500.00 be transferred within the VOCA Fund, from account code #420-18-16-7550, Other Expense, to #420-18-16-7100, Travel, according to a request of November 28, 2018, from the VOCA.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$13,000.00 be transferred within the Operating Fund, from account code #233-46-85-7001, Salaries, to #233-46-85-7550, Other Expense, according to a request of November 27, 2018 from the Board of DD.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$2,814.86 be transferred within the HPP Grant Fund, from account code #420-20-17-7550, Other Expense, to #420-20-17-7200, Equipment, according to a request of this date from the court administrator.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$1,019.78 be transferred within the Senior Citizens Levy Fund, from account code #234-01-50-7136, Election Expense, to the account codes listed below, as indicated, according to a request of this date from the county auditor:

AMOUNT	TO
\$ 435.06	234-01-50-7103, Contract Services
<u>584.72</u>	234-01-50-7409, Auditor/Treasurer Fees
\$1,019.78	TOTAL

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$2,865.00 be transferred within the Correctional & Law Enfocement Fund, from account codes listed below, according to a request of November 28, 2018 from the sheriff:

AMOUNT	FROM
\$1,732.77	212-29-56-7150, Supplies
<u>1,132.23</u>	212-2—56-7550, Other Expense
\$2,865.00	TOTAL

AMOUNT	TO
\$2,865.00	212-29-56-7200, Equipment

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$18,100.00 be transferred within the General Fund, from account codes listed below, according to a request of this date from the veterans commission:

AMOUNT	FROM
\$ 3,000.00	100-52-62-7363, Grave Markers
300.00	100-52-62-7017, Medicare Vet Serv
500.00	100-52-61-7102, Contract Repair
4,000.00	100-52-61-7100, Travel
8,700.00	100-52-61-7200, Equipment
<u>1,600.00</u>	100-52-62-7014, Group Insurance Vet Service
\$18,100.00	TOTAL

AMOUNT	TO
\$ 3,650.00	100-52-61-7001, Salaries
5,750.00	100-52-62-7550, Other Expense
7,850.00	100-52-62-7001, Salaries
<u>850.00</u>	100-52-61-7012, PERS Vet Relief
\$18,100.00	TOTAL

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

APPROPRIATION APPLICATIONS APPROVE FOR MEETING ATTENDANCE – COMMISSIONER

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners approve an application for an appropriation of \$0.00 (approx), submitted by Commissioner, R. Douglas Corcoran, for his attendance upon the CCAO Conference, to be held on December 8-10, 2018, at Columbus, Ohio.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

REGULAR MEETING OF DECEMBER 10 RESCHEDULED

Mr. Garrett moved, Mr. Neal seconded, that the regular meeting of the Ross County Board of Commissioners, of December 10, 2018 be rescheduled to December 12, 2018.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

APPLICATION AUTHORIZED – MARINE PATROL GRANT

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, authorize and execute an application to the Ohio Department of Natural Resources Division of Parks and Watercraft, for funding in the amount of \$25,248.65 under the Marine Patrol Grant program, to establish or maintain and operate a marine patrol as provided in the Ohio Revised Code (ORC) Section 1547.67.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

ROSS COUNTY SERVICE CENTER BUILDING ADDITION AND ALTERATIONS PAYMENT #9 APPROVED – D.E. HUDDLESTON, INC.

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, approve Invoice #9, from D.E. Huddleston, for work performed at the Ross County Service Center building addition and alterations, in the amount of \$64,774.69, to be paid from account code #559-01-00-7204, Capital Improvement.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

HOUSEHOLD GOODS QUOTE APPROVED – HERLIHY MOVING & STORAGE

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners approve a quote submitted by Herlihy Moving & Storage, for the purpose of moving office furniture and equipment, from the Ross County Prosecutor's office to its new location at 33 W. Main street, Chillicothe, Ohio, in the amount of \$4,800.00, to be paid from account code #100-01-00-7103, Contract Services.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

ROSS COUNTY/CHILLICOTHE LAW ENFORCEMENT COMPLEX AND JAIL UPGRADE AND RENOVATION PROJECT PROFESSIONAL FEE APPROVED – DLZ

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, approve the Invoice for Professional Services, from DLZ, in the amount of \$9,528.25 to be paid from account code #557-01-00-7103, Contract Services.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

PAYMENT AUTHORIZED - JUVENILE DETENTION CENTER SERVICES FOR NOVEMBER, 2018

Mr. Neal moved, Mr. Garrett seconded, that payment of \$50,252.31 be authorized from General Fund account code #100-18-91-7550 to the South Central Ohio Regional Juvenile Detention Center, for Ross County's share of services rendered by the Center during the month of November 2018.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

PAYMENT AUTHORIZED – DYNAMIX ENERGY SERVICES COMPANY, LLC

Mr. Neal moved, Mr. Garrett, seconded, that payment in the amount of \$6,740.91 be made from General Fund account code #100-01-03-7212, Capital Improvement Sales Tax Fund, to Dynamix Energy Services Company, LLC, for heating & cooling unit replacement, at Ross County Courthouse, 2 N. Paint Street, Chillicothe, Ohio.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

CHANGE ORDER #7 APPROVED – ROSS COUNTY SERVICE CENTER IMPROVEMENTS PROJECT

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, approve a change order #7 submitted by D.E. Huddleston, Inc., in the amount of \$2,057.85, cost of overruns for flooring adhesive due to existing conditions of damage concrete floors, for the Ross County Service Center Improvement Project, 475 Western Avenue, Chillicothe, Ohio, to be paid from account code #559-01-00-7204, Service Center Improvements Project Fund.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

PAYMENT AUTHORIZED – MARSH ARCHITECTS

Mr. Garrett moved, Mr. Neal seconded, that \$1,430.00 be paid from Capital Improvement Fund account code #559-01-00-7204, Service Center Improvements Project, to Marsh Architects, for revisions and site investigation to coordinate electrical for HVAC equipment, to the Ross County Services Center project.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

PAYMENT REQUEST FORM APPROVED – OHIO WATER POLLUTION CONTROL LOAN FUND

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, approve a Home Sewage Treatment System Request Form for One (1) replacement/repair project under the Ohio Water Pollution Control Loan Fund, in the amount of \$11,718.52, administered by the Ross County Planning Department.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

PREVIOUS MOTION RESCIND QUOTE APPROVE – HORIZON TELEPHONE

Brad Cosenza, county administrator, request that the commissioners rescind their motion of November 19, 2018, to accept a revised proposal for the relocation of phone service to the LCNB building, for the Ross County Prosecutor's office, in the amount of \$800.00. This quote was received for the new phone system but did not include the eighteen (18) phones needed to operate the county prosecutor's office. A new quote has been received which includes one cost to cover the new phone system with eighteen (18) phones and putting in a New D-Mark.

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners rescind its previous motion of November 19, 2018, whereby the said Board of Commissioners approved a quote submitted by Horizon Telephone, for the relocation of phone services to the LCNB building, for the Ross County Prosecutor's office, in the amount of \$800.00.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

QUOTE APPROVED – HORIZON TELEPHONE

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, approve a quote submitted by Horizon Telephone, for the relocation of phone service, to the LCNB Building, for the Ross County Prosecutor's office, in the amount of \$11,485.19, to be paid from account code #100-01-03-7212, Capital Improvements-Sales Tax.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

MEMBERS REAPPOINTED – VOLUNTEER PEACE OFFICERS' DEPENDENTS FUND BOARD

Mr. Neal moved, Mr. Garrett seconded, that Cheryl Ray, 28 N. Paint Street, Chillicothe, Ohio, 45601, and R. Douglas Corcoran, 2 N. Paint Street, Suite H, Chillicothe, Ohio 45601, to be reappointed as a members to the Board of Directors for the Volunteer Peace Officers' Dependents Fund Board, for a one-year (1) term effective January 1, 2019 through December 31, 2019.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

AGREEMENT ENTERED INTO – CITY REIMBURSEMENT FOR INDIGENT DEFENSE COSTS IN MUNICIPAL COURT

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners enter into an Agreement with the City of Chillicothe, Ohio, providing for city reimbursement for the costs of legal services provided to indigent persons in Municipal Court charges under city ordinances, minus the percent of reimbursement to be paid by the State of Ohio Public Defender Commission under Chapter 120 of the Ohio Revised Code, commencing January 1, 2019 and end on December 31, 2019.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

PREVIOUS MOTION RESCIND LETTER OF AGREEMENT ENTERED INTO – MICROSYSTEMS, INC.

Brad Cosenza, county administrator, request that the commissioners rescind their motion of October 22, 2018, to accept the revised quote for the purpose of identifying costs for packing, pickup, shelving and retrieval of the Ross County Prosecutor’s defendant files, in the amount of \$11,635.00; and, an annual fee of \$3,210.00 for storage off site.

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners rescind its previous motion of October 22, 2018, whereby the said Board of Commissioners entered into an Document Storage and Scanning Letter of Agreement, by and between Microsystems, Inc., for the purpose if identifying costs for packing, pickup, shelving and retrieval of the Ross County Prosecutor’s defendant files.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

QUOTE INCREASE APPROVED – MICROSYSTEMS, INC.

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners approved a quote increase from Microsystems, Inc., for the purpose of identifying costs for packing, pickup, shelving and retrieval of the Ross County Prosecutor’s defendant files, in the amount of \$14,417.50, and the first month’s fee of \$351.25 for storage off site, to be paid from account code #100-01-00-7103, Contract Services.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes, Mr. Corcoran, yes. Motion carried.

MEMBERS APPOINTED – CONVENTION & VISITORS BUREAU BOARD OF DIRECTORS

Mr. Neal moved, Mr. Garrett seconded, that the following be appointed as members to the Board of Directors for the Ross-Chillicothe Convention & Visitors Bureau, for an unlimited term:

Michael Throne 45 E. Main Street Chillicothe, OH 45601 Chamber of Commerce	Dwight A. Garrett 2 N. Paint Street, Suite H Chillicothe, OH 45601 County Government
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On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

RESIGNATION ACCEPTED – CONVENTION & VISITORS BUREAU BOARD OF DIRECTORS

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners accept the resignation of Charlie Ortman & Randy Davies, from the Board of Directors for the Ross-Chillicothe Convention & Visitors Bureau, effective December 31, 2018

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

MEMBER APPOINTED – CONVENTION & VISITORS BUREAU BOARD OF TRUSTEES

Mr. Garrett moved, Mr. Neal seconded, that Nancy Schaffer, be an appointed as member of the Board of Directors for the Ross-Chillicothe Convention & Visitors Bureau, as a representative of lodging, for a three (3) year term effective January 1, 2019 through December 31, 2021.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

MEMBERS REAPPOINTED – CONVENTION & VISITORS BUREAU BOARD OF DIRECTORS

Mr. Garrett moved, Mr. Neal seconded, that the following be reappointed as members to the Board of Directors for the Ross-Chillicothe Convention & Visitors Bureau, for a three-year (3) term effective January 1, 2019 through December 31, 2021:

Eric Woodworth Hampton Inn & Suites 100 N. Plaza Blvd. Chillicothe, OH 45601 Lodging	Patty Cavender SunRoom @ the Brick 113 E. High Street Frankfort, OH 45628 Amusement	David Polk 36 Huron Road Chillicothe, OH 45601 General At Large
Bryan Wickline Chillicothe Paints 15 E. Second Street Chillicothe, OH 45601 Attraction	Curt McAllister Fairfield Inn & Suites 240 N. Plaza Blvd. Chillicothe, OH 45601 Lodging	

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

INDEPENDENT CONTRACTOR AGREEMENT ENTERED INTO – HOPE PARTNERSHIP PROJECT COORDINATOR 2018 & 2019

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, enter into an Independent Contractor Agreement by and between Health In Grace, LLC, for purpose of the Hope Partnership Project Coordinator, Sharon A. R. Stanley, who shall act as Coordinator of the Ross County Hope Partnership Project, to fill the unexpected resignation of Michelle A. McAllister, in the amount of \$5,000.03, for services provided as outlined in agreement under Section (B), for a period from November 26, 2018 through December 31, 2018.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, enter into an Independent Contractor Agreement by and between Health In Grace, LLC, for purpose of the Hope Partnership Project Coordinator, Sharon A. R. Stanley, who shall act as Coordinator of the Ross County Hope Partnership Project, in the amount of \$40,000.00, for services provided as outlined in agreement under Section (B), for a period from January 1, 2019 through December 21, 2019.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

LETTER OF SUPPORT AUTHORIZED – OHIO RESEARCH SITE IN THE NIDA-SAMHSA HEALING COMMUNITITES STUDY PROPOSED BY THE ROSS COUNTY HEALTH DISTRICT

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners authorize and execute a letter to Center for Clinical and Translational Science and Psychiatry and behavioral Neuroscience Department, in support of the proposal developed by the Ohio State University, University of Cincinnati Ohio University, Case Western Reserve University and their partners, proposing that Ohio become a research site in the NIDA-SAMHSA HEALing Community Study under RFA-DA-19-016.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

RATIFICATION OF REQUEST FOR PAYMENT & STATUS OF FUNDS APPROVED – STATE OF OHIO OFFICE OF COMMUNITY DEVELOPMENT

Mr. Garrett moved, Mr. Corcoran seconded, that the Ross County Board of Commissioners hereby ratifies, confirms and approves the act of its Vice President, Stephen A. Neal, on November 28, 2018, executing on behalf of the Board, approve a Request of Payment and Status of Funds request, in the amount of \$250,000.00, for street improvements projects, for submission to the State of Ohio, Office of Community Development.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

RATIFICATION OF FORMS FOR THE OHIO DEVELOPMENT SERVICES AGENCY/OFFICE OF COMMUNITY DEVELOPMENT – ROSS COUNTY ENGINEER

Mr. Garrett moved, Mr. Corcoran seconded, that the Ross County Board of Commissioners, hereby ratifies, confirms and approves the act of Vice President, Stephen A. Neal, on November 28, 2018, executing on behalf of the Board, authorize the individuals listed on the Contact Information and Organization Contacts Form, for the Ohio Development Services Agency/Office of Community Development, to access the Ohio Community & Energy Assistance Network (OCEAN) information system, as needed to perform their job duties, on behalf of Ross County.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

GFC LEASE/MASTER AGREEMENT ENTERED INTO – AUTOMATIC FOLDER FOR ROSS COUNTY TREASURER

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, enter into a Master Leasing Agreement to GFC Leasing of this date, between Gordon Flesch Company, Inc., and Ross County Common Pleas Court #1, for lease of one (1) P5021 CDW color printer, at a cost of \$25.42 per month for a term of thirty-six (36) months.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

SUBJECTS BROUGHT BEFORE THE BOARD

James Hill, director Chillicothe and Ross County Public Library met with the commissioners for an introductory call and library updates.

Mr. Hill said that we have nine (9) locations within the county. They consists of the Main Library and Northside Branch in Chillicothe; Bainbridge, Frankfort, Kingston and Richmond Dale; and three area location inside schools that are open to the public in the evenings which are Huntington High School, Buckskin Elementary in South Salem and Mt. Logan Elementary in Chillicothe. At the Main Library, we have a new elevator, more comfortable furniture, new roof on the Old Central School building, and new flooring. Improvements also have been made at the North Side Branch. Mt. Logan was opened in 2016 which is our newest location and we signed a 5 year lease. The 1.5 mill levy provides over 40% of the library's annual budget and helps provide technology, educational and entertainment materials, facilities and programs to the county through the different nine locations.

We have revamped its website and added a tool call SelectReads. Among other things SelectReads lets you sign up to receive an email every time the library orders a new book by your favorite author. Also in 2017 the library made procedural changes to benefit readers. One example by changing the acquisition method, it is now possible to reserve re-published books in the online catalog. In other words, you can place a hold on that new book weeks before its actually published. Also, at our Kingston branch, which is the old school building, we have 2,400 square feet.

Hannah Whiston CEBCO Wellness/Benefits Administrator, met with the commissioners to discuss the 2018 aggregate report (year-end wellness report).

Ms. Whiston said that the health of your employees is personal to us. Through our wellness framework, we strive to improve the health and productivity of your workforce to support your business objectives. Building an awareness of potential health risks and overall health status is a catalyst to generating health outcomes. Therefore participation in the health evaluations is crucial to providing a foundation for all other elements of an effective wellness program. Ross County’s had 145 employees and 28 spouses for an overall participation rate of 28%. The lifestyle health risks are 29% are overweight; 14% are at risk of sleep apnea; and, 45% get little to no physical activity. Member engagement was 81% of member’s faxed results to their physician, leading to better health outcomes. 98% of members used their personal website to engage in activities and utilize resources. The percentage of critical members who connected with a Health Coach are now on a path towards better health. The at risk members was contacted in an outreach call to learn about their risk and actionable next steps.

High Levels of participation and strong member engagement leads to positive health outcomes. Through productivity gains and medical cost containment, a healthier workforce provides a distinct competitive advantage to your organization.

Matthew Schmidt & Jeff Marks, prosecutor & assistant prosecutor, met with the commissioners to discuss utilization of office space in basement of law enforcement facility.

Victim Witness program would like to expand their office into the prosecutor division space which once was occupied by that office. We are requesting that they could expand into the unused space.

The Board had no problem with them expanding the office space since the prosecutor division program no longer exists.


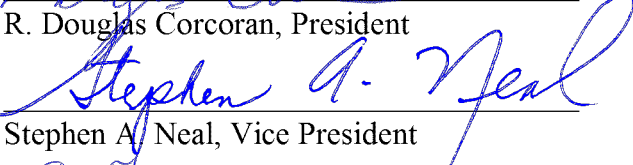
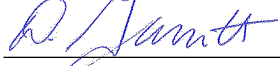
OTHER BUSINESS

The commissioners noted receipt of the Status of County Lawsuits from the prosecutor’s office as of December 3, 2018.

ADJOURNMENT

Mr. R. Douglas Corcoran, President, adjourned the regular meeting of, December 3, 2018, at 3:45 p.m.


Clerk

Board of Commissioners of Ross County, Ohio

R. Douglas Corcoran, President

Stephen A. Neal, Vice President

Dwight A. Garrett